

# Information booklet for Class 4

## Contact Information

**Telephone:** 0114 288 3300

**E-mail:** [office@thurgolandprimary.org](mailto:office@thurgolandprimary.org)

**Website:** [www.thurgolandprimary.org](http://www.thurgolandprimary.org)

**Twitter:** @ThurgolandPS

\* For data protection we will need to accept you as a follower – if you have a unique username, please let the office know it and we will make sure that we accept you as a follower\*

**Newsletters:** Newsletters are emailed each week on a Friday. They are also posted on the school website and can be printed from there.

This booklet aims to introduce our Class and includes initial information which we hope you will find useful. Should you have any further questions, staff will be happy to discuss these with you.

We hope you find it helpful. For further details please refer to the school prospectus, look on the school's website or speak directly to the class teacher or other adults.



# THURGOLAND

CHURCH OF ENGLAND PRIMARY SCHOOL



LEARNING TOGETHER  
IN FAITH & JOY

## Vision

To be our 'best self.'

## Mission

In a safe, nurturing environment and with each child at the heart of all we do, we inspire caring, tolerant and enthusiastic learners by providing the highest quality of education within the context of Christian belief and practice.

## Ethos

At Thurgoland CE Primary, we respect the uniqueness of each child and nurture their personal and individual gifts to prepare them for a successful adulthood. Our children have Christian values at the heart of everything they do: caring for others; welcoming everyone regardless of differences; and working together to contribute to a thriving class, school and local community. We strive to provide a learning environment that promotes and develops each child to their 'BEST SELF'.

## Aims

Through our broad and exciting curriculum offer we aim to:

- Foster a lifelong love for learning.
- Create a safe environment where children feel confident and brave to give unfamiliar things a go - embracing and grasping every learning opportunity.
- Along the way provide challenges that push learners out of their comfort zone, so that they experience struggle, recognise that this is an important part of growing and show resilience to overcome challenges.
  - Through high expectations, encourage children to have high aspirations in their learning and future
- Promote and reward positive behaviours and actions, encouraging children to always show respect so that they keep themselves and others safe.

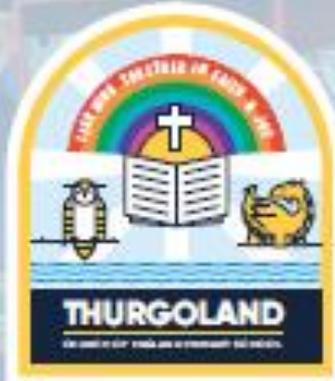


**THURGOLAND**



**LEARNING TOGETHER  
IN FAITH & JOY**





**You should always  
BE YOUR BEST SELF**

## OUR BEHAVIOUR SYSTEM

**1**

**I have had to be reminded about the class school rules and need to improve my behaviour.**

Teacher/TA to discreetly address behaviour 11 with the child.

**"I HAVE ASKED YOU ONCE TO BE YOUR BEST SELF I KNOW YOU CAN ..."**

**2**

**I have had to be reminded about the class school rules a second time and need to improve my behaviour.**

Teacher/TA to discreetly address behaviour 11 with the child.

**"I HAVE NOW TOLD YOU TWICE TO BE YOUR BEST SELF I KNOW YOU CAN ... I DO NOT SAY IT A THIRD TIME." "SELF I KNOW YOU CAN ..."**

**3**

**I have been reminded about the school rules three times in one session and I will miss some of my playtime.**

Child to spend 5 minutes of playtime in 11 with an adult.

**ADULT TO DISCUSS CHILD'S ACTIONS IN RELATION TO THE EXPECTATIONS AND HOW TO IMPROVE. PARENTS TO BE INFORMED OF THIS ON THE DAY BY EITHER FACE TO FACE, PHONE CALL OR MESSAGE TO PARENTS.**

**4**

**I am still not following the school rules. I will miss Friday reward time.**

If a child reaches the third step 3 times in 1 week, they remain inside during Friday reward time.

**CHILDREN WHO MISSED FRIDAY REWARD TIME TO BE RECORDED ON CPOMS.**

**5**

**My behaviour is unacceptable and will be monitored closely.**

If a child reaches step 4 twice in a half term, their parents/carers will be invited into school for a meeting with the teacher(s) and a member of the Senior Leadership Team.

**BEHAVIOUR WILL BE CLOSELY MONITORED FOR A PERIOD OF TIME WITH ONLY FEEDBACK GIVEN TO PARENT/CARER.**

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**Serious behaviour incidents e.g. bullying, fighting, inappropriate language, safeguarding the child is sent straight to Headteacher.**

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## Welcome to Class 4

The Class 4 team is made up of Miss Helliwell, Mrs Davies, Mrs Spence and Mrs Chapman.

The classroom is located at opposite the ICT suite.

### What we teach in Class 4

Maths and English continue to be highly significant within the teaching week. Teaching is based on the English and Mathematics Curriculum but supplemented and extended as appropriate. Other subjects are taught through a cycle of topics, which have a specific subject bias, with cross curricular coverage.

### Times table Test

Children in Class 4 will regularly take times table tests. Please encourage your child to learn them, as it is important for them to be secure to support the written methods in mathematics. The children are expected to know 2 to 12s times tables by the end of Year 4. In the summer term, children will be completing the statutory times table check (introduced 2020) which we will be preparing for throughout the year. More information to follow.

### Spellings

Children have taken their Year 3-4 statutory spelling list home earlier this year.

- They will be taking part in a weekly spelling lesson in class where they will learn and practice a spelling rule. Children will receive a reminder of the weekly spelling rule on Seesaw and be given the option to practice the rule with the support of a worksheet also provided.
- There will be no weekly spelling tests however children will be given a test (which will cover the spelling rules they have covered up to that point) at the end of each half term.

### Homework

In Class 4 the children will receive...

- 1 piece of homework per week (Literacy, Maths or Topic)
- A reading activity e.g.: read a non-fiction book/ newspaper/ fiction/ poem/ to an adult/ with expression. The children will be given the option to record this over Seesaw.
- Children will also be set revision of the spelling rule covered that week with some example words and a task which isn't compulsory but there for them to use if needed.

This will all be posted on Seesaw and children will need to log on and complete the set tasks.

Homework will be set **every Friday** and children will be expected to complete it by the **following Wednesday of the next week**. I can check that the children have completed and then set appropriate follow up tasks in class to support their learning. Through the holiday, I may set the children extra homework e.g. reading comprehensions or short writing activities to reinforce learning at home to ensure this learning is embedded.

### Daily Routine

Our morning bell goes at 8:55am. The children are greeted by staff members in the big yard/ kick wall yard. Please be aware that children are unsupervised prior to 8:50am, therefore we request that they do not arrive too early.

Children arriving late to school - after 9:00am - should be brought in through the main entrance as the pupil entrance door will be locked at 9:00 am. Any child arriving after the register has been taken is marked as late in the class register.

At the end of the day the children are brought into the big yard for you to collect. If you are running late, please telephone to office to inform us. Likewise, if it is a different adult collecting, please can you inform the school.

### **Before and After School Club (TOOSC)**

Situated in the youth centre, Thurgoland Out of School Club (OFSTED Outstanding 2018), provides affordable childcare. Run by qualified staff offering both breakfast and after school club as well as holiday club.

Breakfast club opening times are 7:30-8:45am costing £4.50.

After School sessions are 3:30-6pm costing £7.50.

Holiday sessions are either 5.5 hours @ £14.00 or 10.5 hours @ £22.00.

Children play like a home from home setting both indoor (wide range of toys/crafts and games) and outside (weather permitting).

Please call 07748 177686, or email [toosclub@gmail.com](mailto:toosclub@gmail.com).

### **Absence from School**

Please let the office know before 9.30am if your child is going to be absent on a particular day. The school office staff will be available from around 8:15 to answer any calls and a message can be left on the answer machine at any time. This avoids us worrying that your child may not have arrived at school safely. The school office will contact you at home if a message has not been received.

Please avoid taking holidays in term time.

### **Children taken ill during the school day**

If children are taken ill during the school day, we endeavour to contact parents and make suitable arrangements for their child to be collected from school. We recognise how inconvenient this can be and therefore only send for parents if we feel it is necessary.

### **Lost Property**

Please could you ensure that **all** items of clothing are marked with your child's name. We endeavour to return items of lost property directly to the owner. Each class has a lost property box which is located in the classroom. At the end of each half term, all lost property is put on the playground for parents to claim.

### **Contact Details**

We would be most grateful if you could ensure that emergency contact details are kept up to date. If you have any change in phone numbers, please call at the office so the staff will update our records.

### **Accidents and Medication**

If a child needs medical treatment, parents are contacted immediately.

If they have a minor injury at school and is given first aid, this is recorded and your child will bring home a bump note.

If it is necessary for a child to be given a prescribed medicine at school, because the dose has to be administered four times a day, please complete a medicine form which can be collected from the school office.

## **Health**

Staff need to be aware of your child's medical background, in particular, any allergies (e.g. bee stings, dairy food), any dietary restrictions (e.g. vegetarian or Halal) and any medical conditions that are important for us to know (e.g. asthma or eczema).

## **PPA Time**

All teachers have a statutory entitlement to 10% non-contact time to enable them to plan lessons and assess pupils' work. We are fortunate in that Mrs Davies covers PPA Time. Planning for these lessons is done in consultation with the class teacher and is within the school's schemes of work. PPA works out at a half day per week.

## **Reading**

- Children have now been benchmarked by teachers and have been given a levelled book and a recommended read appropriate to their year group.
- The levelled book helps us track the progress of the children so we will be asking them to read this to us each week. The levelled books will not be taken home.
- The recommended read will be taken home, enjoyed and shared with parents and this is a good way to support your child at home.
- There will be no reading diaries or levelled books sent home unless your child is a regular reader. Reading diaries are for children on levelled books who we feel would benefit from additional support with their reading.
- Please ensure these are brought back in to school each day and you make a note of what your child has read at home.

Ideally, children should read for 5-10 minutes every day at home and discuss the content to be able to understand the text.

## **Library**

We have 5 librarians in Class 4 and the children are so lovely, kind and welcoming. They support children to bring books back and take new books out.

## **Spelling**

## **Class R**

Children in Class R bring home a key word list. Please encourage them to read the words and see if you can find the words within their reading books, your books/magazines and in print in the environment. Then progress to learning to spell the words.

## **KS1**

Children in Key Stage 1 will have weekly spellings that reflect their phonics teaching for both the phase and the phoneme/digraph/trigraph/spelling rule that they are learning throughout the week in their daily phonics lessons. The spelling test will consist of 6 spellings, 5 of which will follow their rule/sound for the week and 1 spelling will be from the year group's statutory common exception words which all children are expected to be able to read and spell by the time they leave the year group. The children's list of spellings will be set on a Friday at 4pm via seesaw and the children will have a week to practise these spellings creatively at home with support from parents. The spelling test will take place during Friday's phonics lesson and children will bring home their spelling book to share their success with you. Children are given the opportunity to apply these spellings throughout the week in all their writing, the spellings are displayed in the classroom on a weekly basis.

## **KS2**

At the beginning of the year, children will be sent home with the statutory spelling lists for that academic year. Although the list may seem daunting at first, the expectation is that children learn and use words from this list each week and build up their knowledge of the vocabulary as the year progresses. Children in KS2 have a standalone 30-40 minute spelling lesson once a week. These lessons are based around a particular spelling rule. Children will be set a list of spellings to practise as homework each week, the words will be displayed in the classroom and we then would encourage children to spell the words correctly in future pieces of writing. Our aim is for children to use words which follow the rules accurately in their writing. At the end of each half term, children will be tested on a selection of these 'statutory' words – any words they find particularly tricky will be communicated with parents so that you can help support them at home.

## **Times Tables**

Learning multiplication facts is a vital part of any child's mathematical development. Once rapid recall of multiplication facts becomes possible, a whole host of mathematical activities will seem easier. Children need to be able to recall multiplication facts in any order and also to derive associated division facts. The National Curriculum's expectations for each year group are set out below:

- Year 1 - Count forwards and backwards in steps of 2, 5 and 10.
- Year 2 - Recall and use multiplication and division facts for the 2, 3, 5 and 10 multiplication tables up to 12x in any order.
- Year 3 - Recall and use multiplication and division facts for the 3, 4, and 8 multiplication tables up to 12x in any order.
- Year 4 - Recall and use multiplication and division facts up to 12x12 in any order.
- Year 5 and 6 - Recall and use multiplication and division facts up to 12x12 and apply knowledge to help solve decimal multiplication and division, e.g.  $12 \times 12 = 144$  so  $12 \times 1.2 = 14.4$

Please encourage children to practise their multiplication facts as these are important in all areas of the curriculum. The emphasis is on accurate recall. All children will be given user names and passwords for TT Rockstars so that they can access this online programme at home.

<https://trockstars.com/>

## **Homework**

Homework will be given every Friday to compliment work done in class, either in literacy and/or numeracy. All homework will be due back on the following Wednesday. We will give topic research based projects throughout the year to link with topics. Children will receive reading as part of certain literacy topics in preparation for lessons.

Homework will be set on an online learning app called See-Saw. Your child will be set three tasks a week to complete using the See-Saw app, this can be downloaded onto tablets, phones or iPads (it can be used on computers, but it is much more accessible and easier to use on phones, iPad or tablets).

The three tasks a week can be completed on the app and do not need printing off. On the app the children are able to add text, write annotations, take photographs or draw – each activity will have instructions.

We kindly ask that you download the See-Saw app and log onto it with your child, they will have done this in school and have brought home a log on sheet with instructions.

When signing in with their Home Learning Code, students can post to their journal, respond to activities and view class announcements. Students do not see the work of any other student in the class.

Logging in:

1. Install the seesaw app or go to <http://app.seesaw.me>
2. Tap I'm a student
3. Scan your QR code on your logging in sheet

It is vital we have this communication set up to complete homework tasks and to set, complete and feedback on any remote learning as is needed.

If you have any problems or questions about See-Saw please do not hesitate to ask or email the school office and your email will be forward to the teacher.

## **Assessment**

At Thurgoland C.E. School we see assessment as an integral part of teaching and learning, and it is inextricably linked to our curriculum. We use three broad overarching forms of assessment: day-to-day in-school formative assessment, in-school summative assessment and nationally standardised summative assessment.

### **Nationally standardised summative assessment**

Nationally standardised summative assessment enables:

- School leaders to monitor the performance of pupil cohorts, identify where interventions may be required, and work with teachers to ensure pupils are supported to achieve sufficient progress and attainment
- Teachers to understand national expectations and assess their own performance in the broader national context
- Pupils and parents to understand how pupils are performing in comparison to pupils nationally

## **Nationally standardised summative assessments include:**

- Early Years Foundation Stage (EYFS) baseline assessment, which are completed in the first half term.
- Phonics screening check in year 1
- **Multiplication Check Year 4**
- National Curriculum tests and teacher assessments at the end of Key Stage 1 (year 2) and Key Stage 2 (year 6)

## **Uniform**

Please ensure that all clothing worn or brought into school is named!

We encourage all children to wear school uniform. This consists of:

- Navy sweatshirts / cardigans
- White or navy polo shirts
- Grey or navy skirts / trousers
- Navy / white t-shirts
- Blue and white checked dresses (not available from school)

The above items, plus navy waterproof jackets and fleeces can be purchased at:

<http://thurgolandprimary.org/wp-content/uploads/2018/11/Uniform-Order-2018.pdf>

We ask children to make sensible choices with regard to jewellery, shoes or hairstyles, ensuring that they are appropriately dressed for a school environment to be safe.

## **P.E. Kit**

P.E. in Class 4 is on Monday's and Friday's.

Children need black shorts and a white t-shirt for P.E.

Indoor P.E. is carried out in bare feet for safety reasons, but trainers will be required for activities outside. Also, for winter months, a pair of jogging bottoms, and a jumper will be needed.

Please make sure that you clearly label all pieces of your child's clothing, as they are very easily lost if not labelled.

Pupils are not allowed to wear jewellery (this includes earrings) in P.E. lessons. Children need to be able to remove their own earrings as well as put them back in.

## **Water**

Children need to bring their own NAMED water bottle. The school has filtered tap water in the classroom, from which refills can be made. Children are encouraged / allowed to drink at appropriate times throughout the day.

## **Milk**

Children can be provided daily with a carton of milk for the morning break on request from-  
[www.schoolmilkuk.co.uk](http://www.schoolmilkuk.co.uk)

## **Snacks**

Children are provided with fresh fruit / vegetables daily for their morning snack and are allowed to bring an extra piece of fruit/vegetable from home if they would like. Children who bring a packed lunch should only eat these at lunchtime alongside their peers in the dinner hall.

## **School Dinners**

At school we manage our own kitchen. The meals are sourced locally and are of good quality and well balanced. Children have a choice of two hot meals or a Jacket Potato (plus salad bar). Children select their own dinners each day for the next day.

We would appreciate your support if you would encourage your child to choose the school meal option rather than bring sandwiches from home.

Please could you give us plenty of notice if your child is changing from a school provided meal to bringing a packed lunch from home.

Payment for school dinners, which should be made in advance, can be made weekly, half-termly, termly or with each menu. Cheques should be made payable to Thurgoland C.E. Primary School. Dinner cost £2.20 a day.